



UUPLAN

ORGANIZATION STRUCTURE

UUPLAN Board: Participates in monthly Board meetings focused on overall goals, strategy, membership growth, leadership development, financial management and fund raising. Advises and oversees UUPLAN Director and assures that Justice Teams are functioning well, that emerging issues and changes in political environment are taken into account.

UUPLAN Director: Works within UUPLAN mission and Board's decisions about priorities to steadily expand our engagement with Pennsylvania UUs and UU congregations to increase the number and skills of Justice Team Co-Chairs, Congregational Liaisons and Team Members. Mobilizes PA UUs in support of UUPLAN Legislative Agenda. Travels to key areas of PA to bring UUPLAN message to our congregations. Carries out bi-monthly contact with Justice Team Co-Chairs and Justice Teams and supervises support staff. Sees that UUPLAN Monthly News advances our cause. Actively participates in fundraising including proposal writing. Provides consultation to Board on organizing campaigns and organizational development. Director represents UUPLAN to the media.

Justice Team Co-Chairs: The Justice Team co-chairs are the key leadership group that guides UUPLAN's work in a specific social justice issue arena. The Team Co-chairs recruit and strengthen a specific UUPLAN Justice Team (e.g. Economic Justice) in close consultation with UUPLAN Director and Board. Initiates and maintains relationships with key allies and constituents. Assures that monthly Team conference calls occur and that brief minutes are shared with Director and Board. Engages Team members in opportunities for education, skill development, and group action to further our goals. Recruits members from throughout the state from UU congregations. Provides brief, written updates for use in the UUPLAN e-news and website and can represent their UUPLAN Justice Team to the media.

Congregational Liaison: Leads and coordinates continuous outreach to congregational leaders to recruit and connect congregation members with UUPLAN Justice Teams. Commits to being informed about UUPLAN issues, action items, e-news articles and events and disseminates information among their congregation. Engages in one-on-one meetings, follow up telephone calls and email communications, all aimed toward expanding and growing an action-oriented UUPLAN base in his or her congregation. Supports Justice Teams by tabling at Sunday services and through all available means of communications i.e. church newsletter, bulletin boards, church e-mail and social media. Participates in the Annual Leadership Training Day and commits to a periodic regional communication calls with the Director and Board representatives.

Justice Team Member: Responds to Congregational Liaison by joining a UUPLAN Justice Team (e.g. Economic Justice) and agrees to (1) attend monthly Justice Team conference call meetings; (2) works with UUPLAN Congregational Liaison (see above) to assure that their UU congregation is alerted about issues, the strategy, and the immediate actions that can be taken; and (3) participates in group visits to decision makers or elected officials and other group actions and tactics as agreed to by the Justice Team: letter writing, phone calling, direct action. Recruited from within the congregations.

UUPLAN/UUPALM Member: Contributes financially at most generous level possible to UUPLAN or UUPALM and/or reads UUPLAN Action Alerts and E-News and participates in actions whenever possible. Assists UUPLAN Congregational Liaison in systematic outreach to new members. Promotes UUPLAN fundraising efforts within his/her congregation.

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